



Southam Parish Council



Councillors are hereby summoned to attend the Annual General Meeting of the Parish Council to be held on the 13th May 2025 at 7.30pm in Southam Village Hall. Members of the public are welcome to attend.

G Jennings (Clerk/RFO)

Councillors: Joyce Calam, Karen Fish, Marilyn Harris, Steve Lennon, Rebecca Prince, Pam Sissons, Rob Torrington

A G E N D A

308. To appoint a Council Chairman

309. To appoint a Vice Chairman

310. To receive apologies

311. To receive declarations of interest/requests for dispensation

312. To receive and agree the minutes of the Annual Parish Meeting held on 8th April

- Discuss progression of B4632 safety concerns in this financial year. GCC have responded to enquiries re congestion during A435 works stating that traffic will be diverted down other A roads, they will consider other management if a problem arises

313. To receive and agree the minutes of the Parish Council Meeting held on 8th April

314. To make appointments:

Staffing Committee – (3 members)
Village Hall – (1 representative)
Councillor Advocacy Scheme – (1 representative)
Footpath Warden – (1 member)
Internal Council Auditor – (1 member)
Cleeve Conservation Trust (2 representatives)

315. Receive and request reports from the County/Borough Councillors

- Noise monitoring Newlands

316. Receive Parish Councillor reports

- War Memorial – discuss ongoing maintenance
- Festival Meeting Racecourse

317. Adjournment for public participation on items on the agenda (if about another subject residents should write to the clerk (clerk@southam-pc.gov.uk))

318. Planning Consultations

25/00204/FUL NHS Gloucestershire ICB. Extension and division of the existing dwelling to create 2 no. residential apartments for assisted living and 1 no. residential apartment for supporting staff including facilities, conversion of the existing double garage to an activity room, new parking and associated landscaping. Bon Idee Kayte Lane (in neighbouring parish)

319. Planning Decisions by TBC/Others

25/00139/FUL Remodelling of existing dwelling to include single and two storey rear front and rear extensions, new dormers replacement doors and windows, replacement roof covering – Garden Vale - Permit

24/01050/FUL Alterations and Improvements to Existing Access Point for Agricultural Purposes Southam Lane – Permit

25/00160/FUL Section 73 application for the Variation of conditions 2 (Approved Drawings), 5 (Ecological Enhancement Plan), 6 (Tree Protection), 7 (PEA), 10 (Access, Parking and Turning), 11 (Drainage) and removal of condition 14 (Glazed Link) of planning permission 23/00879/FUL to refer to amended plans and design alterations – De la Bere stables - Permit

320. Devolution – GAPTC survey

Discuss and formulate a response to survey about devolution

321. GRCC

1. Discuss whether to engage in a meeting with GRCC as requested by them
2. Discuss inviting GRCC to future Council meeting re NDP

322. Finance & Governance

1. To receive the Internal Auditors Report on the 24/25 accounts
2. To agree the Annual Governance Statement 24/25
3. To agree the Accounting Statements 24/25
4. To agree the explanation of variances 24/25
5. To approve payments in May
6. To approve the April bank reconciliation and April budget report
7. To review the Bank mandate signatories
8. Receive draft Financial Regulations 2025 for adoption
9. Receive draft Standing Orders 2025 for adoption
10. Confirm all other policies are up to date
11. To check everyone accessing email and website – discuss additional charge to manage domain. £25 per annum
12. Agree purchase of office mobile
13. Agree change to grass cutting contract

323. Village Walkabout

Discuss cost of suggested replacement dog bin for Cleeve Hill (CIL expenditure) £430 – this is the bin at the top of Rising Sun Lane and is not on the PC's asset register as belonging to them.

Agree to address grit bin replacements in the Autumn.

324. Parish Survey 2025

Agree questionnaire

325. Date of Next Meeting

10th June 2025