



Southam Parish Council



Councillors are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 11th November 2025 at 7.30pm

Councillors: Cllrs J Calam, K Fish, M Harris, S Lennon (Chair), R Prince (Vice Chair), P Sissons, R Torrington

S Lennon (Chair)

A G E N D A

- 375. To receive apologies
- 376. To receive declarations of interest/requests for dispensation
- 377. To receive and agree the minutes of the meetings held on 14th October 2025
- 378. Matters arising not dealt with on the agenda
- 379. Receive reports from Parish Councillors/Speed Watch Team/Neighbourhood Watch

Traffic Data – to receive volume/speed reports – verbal update - Bill Motion

Neighbourhood Watch – verbal update - John Donovan

Cleeve Common Trust – Cllrs Torrington/Harris

Councillor Advocacy – Cllr Calam

Footpath Warden – Cllr Sissons

Licence Review Applications – Newlands – Cllr Lennon

Remembrance Parade Update - Cllr Lennon

Village Hall – Cllr Prince

Website/Communications – Cllr Torrington

- 380. Receive and request reports from the County/Borough Councillors
- 381. Gravel Walk – update following meeting with Cllr Cheryl Agg
- 382. Adjournment for public participation on items on the agenda (if about another subject residents should write to the clerk (clerk@southam-pc.gov.uk))
- 383. Planning Matters

Consultations

25/00819/FUL - Full application for the erection of one detached self-build dwelling with associated operational works (resubmission of 25/00630/FUL) - De La Bere Stables Southam Road Southam Cheltenham Gloucestershire (Deadline 12th November 2025)

25/00808/FUL - Erection of a two storey side extension, installation of hardstanding and repainting of external roughcast render on existing and proposed Extension – 4 Gravel Walk, Southam, Cheltenham, Gloucestershire GL52 3NP (Deadline 19th November 2025)

25/00790/PDAD - Prior Approval (Class Q) Agricultural Barn Conversion to provide 4 x Residential Dwellings - Cuckoo Farm Southam Lane Southam Cheltenham Gloucestershire GL52 3PE (Deadline 4th November 2025)

25/00783/FUL – Construction of a detached garage and storage building – Grace View, Old Road, Southam, Cheltenham, Gloucestershire GL523NN (Deadline 19th November 2025)

24/00999/FUL - Variation of conditions 2, 3 and 4 of planning permission, in part retrospectively, to reflect amended drawing 24- 407 05C (window and door changes), remove reference to drawing 24-407 05, revise external materials specification, and secure compliance with the approved archaeological Written Scheme of Investigation - Lark Rise Southam Lane Southam Cheltenham Gloucestershire GL52 3PB (Deadline 31st October 2025)

25/00714/FUL - Erection of 20 residential dwellings with detailed access, appearance, landscaping, layout and scale and other associated works - Land Rear Of Dormans Mill Lane Prestbury Cheltenham Gloucestershire (Deadline 13th November 2025)

25/00495/FUL – Proposed installation of an aluminium greenhouse with porch sitting on a dwarf wall. Retrospective change of use from agricultural land to residential garden (Class C3) associated with the dwelling known as Queenwood House - Queenwood House Queenwood Grove Prestbury Cheltenham Gloucestershire GL52 3NG (Deadline 19th November 2025)

Decision Notices

25/00050/NMA - Non-material amendment to planning application 23/01179/FUL for the addition of overhang to rear single storey extension roof. A minor increase in length of roof windows and decrease in size and reposition of sun tunnel. Removal of hip detail to corner of existing lean-to roof and adjustment to size and position of proposed roof windows in existing single storey lean-to roof - Pear Tree Cottage Spring Lane Cleeve Hill Cheltenham Gloucestershire GL52 3PY – Granted 14th October 2025.

25/00670/CLP - Certificate of Lawfulness (Proposed Use) for siting of a Mobile Home (Hybrid Garden Annexe) for purposes incidental to the enjoyment of the main dwelling within residential garden area - 25 Desert Orchid Road Prestbury Cheltenham Gloucestershire GL52 5FD – Certificate of Lawfulness issued 22nd October 2025.

25/00633/CLP - Replacement of existing flat roof on garage with lean-to roof extension, and installation of solar panels on new roof surface - Cheesecake Well Cottage Lye Lane Cleeve Hill Cheltenham Gloucestershire GL52 3QD – Certificate Refused 17th October 2025.

25/00529/FUL - Proposed erection of a single storey extension and dormer enlargement, as well as a new entrance dormer - Darrel Ley Lye Lane Cleeve Hill Cheltenham Gloucestershire GL52 3QD – Permit 3rd October 2025 subject to conditions.

25/00183/CONDIS - Discharge of conditions 7,9 and 10 of planning permission
22/01100/FUL - Land Between Noverton Lane And Mill Lane Noverton Lane Prestbury Cheltenham Gloucestershire - Discharged 22nd October 2025.

Planning Updates

23/00957/FUL – Erection of two semi-detached dwellings and construction of new access - Church Gate Southam Lane Southam Cheltenham Gloucestershire GL52 3NY - Awaiting further highways information and an ecology report. As soon as further reports received Parish Council will be reconsulted.

25/00203/FUL - Change of use of agricultural land and two secure dog walking paddocks with associated fencing, gates and parking – Haymes Farm, New Road, Southam, Cheltenham, Gloucestershire – Applicant’s agents expected to revise the application and provide additional information. As soon as revised plans received Parish Council will be reconsulted.

384. Finance & Governance

1. To approve September/October bank reconciliation.
2. To approve October Cashbook report and payments for November.
3. To approve the October budget report.
4. Appointment of an Acting Proper Officer to continue clerk's duties (as advised by GAPTC).

385. Parish and CIL Survey

1. Agree cost of publication (two quotes to be obtained prior to meeting)
2. Agree date of distribution and deadline for completion
3. Electoral roll addresses requested from TBC (457 addresses)

386. Training/Seminars

1. Parish and Town Council Seminar - Thursday 27th November at TBC Offices

387. Date of Next Meeting

9th December 2025 at 7.30pm

The meeting will be adjourned excluding the public and press to discuss a confidential staff item (Schedule 12 of the Local Govt Act 1972).