SOUTHAM PARISH COUNCIL

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Public Notice is given of an Meeting Of Southam Parish Council To be held at 7.30pm on Tuesday 10th November 2026 At Southam Village Hall, The Close, School Lane, Southam, Cheltenham, GL52 3NS. For the transaction of business on the following agenda

Members of the public and press are invited and encouraged to attend the meeting

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Southam Parish Council to be held at **7:30pm on Tuesday 10th November 2026** at **Southam Village Hall** for the transaction of business on the following agenda.

Signed

Michelle Hinde

Michelle Hinde

Parish Clerk and Responsible Finance Officer
Southam Parish Council
Email: clerk@southam-pc.gov.uk
4th November 2026

Agenda

10.11.26.1	To receive and consider apologies for absence and confirm the meeting is quorate
10.11.26.2	To receive declarations of interest on the agenda below (Localism Act 2011)
10.11.26.3	To receive comments from the public on agenda items below – no decisions will be made on issues raised. Any items requiring decisions will be added to the agenda for the next meeting (NB Councils cannot lawfully decide items of business that are not specified on the agenda)
10.11.26.4	To confirm and sign the minutes of the Parish Council Meeting held on 13th October 2026
10.11.26.5	**Reports**
10.11.26.5a	Traffic Data – to receive volume/speed reports- verbal update – Bill Motion
10.11.26.5b	SWARCO Signs – Solar Batteries
10.11.26.5c	Neighbourhood Watch – verbal update – John Donovan
10.11.26.5d	Cleeve Common Trust – Cllrs Torrington/Harris

10.11.26.5e	Councillor Advocacy – Cllr Calam
10.11.26.5f	Footpath Warden – Cllr Sissons
10.11.26.5g	Village Hall – Cllr Prince
10.11.26.5h	Website/Communications – Cllr Torrington
10.11.26.6	To receive the Borough Councillors Report
10.11.26.7	To receive the County Councillors Report
10.11.26.8	**Licensing and Events**
	Update on October Events
10.11.26.9	**Finance, all documents circulated prior to the meeting**
10.11.26.9a	To approve payment November 2026 Payment List/those paid since last meeting to note receipts and agree actions
10.11.26.9b	To approve bank reconciliation up to 31st October 2026
10.11.26.9c	To approve budget monitoring report up to 31st October 2026
10.11.26.10	**Policies, circulated prior to the meeting**
10.11.26.10a	To adopt an internal control policy
10.11.26.10b	To adopt an Equality and Diversity Policy
10.11.26.10c	To adopt a Communication Policy
10.11.26.10d	To adopt an IT Policy
10.11.26.10e	To review Biodiversity Policy
10.11.26.11	To appoint an internal auditor
10.11.26.12	To discuss residents damaged property on Gravel Walk and agree if there is any way the council can support residents
10.11.26.13	To discuss purchasing equipment for use by the Cotswold Volunteer Wardens out of CIL money
10.11.26.14	**Planning – to discuss the following applications**
10.11.26.14a	**APPLICATION NO:** 26/00573/FUL **DESCRIPTION:** Change of use to gypsy traveller site with four pitches, each pitch to have a static caravan, touring caravan, self-build utility block, parking for two cars and porous gravel drive and parking areas. New stone entrance wall on Kayte Lane with gates **LOCATION:** Green Orchard, Kayte Lane, Southam **DEADLINE:** 11/11/26
10.11.26.14b	**APPLICATION NO.** 26/00733/FUL **DESCRIPTION:** Erection of a ground mounted photovoltaic array (hardwired to the GE Aerospace site) and associated works. **LOCATION -** G E Aviation Systems Ltd Cheltenham Road Bishops Cleeve Cheltenham Gloucestershire GL52 8SF **DEADLINE** – 11/11/26
10.11.26.15	To receive items for the next agenda Confirm date of next meeting